



HOLME GRANGE SCHOOL

GIRLS AND BOYS AGED 3-13 YEARS

Headteacher Mrs Claire Robinson BA PGCE NPQH

Terms and conditions:

Bookings: All bookings, including late availability bookings, will be confirmed in writing, or by email to the parent/guardian making the booking. Acceptance of the booking by signing the booking form, is confirmation that the pupil has a place on the activity camp. Fee payment is due at the time of booking by cheque payable to Holme Grange School Ltd.

Changing the booked days: The school will attempt to accommodate any requests for changes in attendance dates, subject to availability, free of charge, providing written notice is received and confirmation of the change given by the school in response.

Cancelling the booking: Reducing the attendance days with a minimum of two weeks' notice, will be subject to the school retaining a £10 deposit per day, before a refund is made. If less than 14 days' notice is given to cancel a booking then the school regrets that no refund will be given, except in the case of illness and injury- a Doctor's medical certificate/sickness note will be required.

Insurance: All children in our care are covered under the school's insurance.

Staffing: The camp is run by our experienced, qualified teachers and all staff have enhanced CRB checks.

First Aid: There are qualified First Aiders attending the camp to administer first aid and the emergency services will be called where necessary. Essential medication should be handed to a member of staff for safe keeping each day.

Equal Opportunities and child protection: Each child attending is of equal value and is entitled to equal access of opportunity to the activities carried out at the camp. There is a zero tolerance policy to discrimination or bullying of any kind within school.

Child Exclusion: The staff reserve the right to exclude a pupil from attending the camp if, on the rare occasion a child proves incompatible with the general well-being of the camp e.g. bullying, disruptive or aggressive behaviour. No refund will be made for any remaining days booked.

Parents signature.....Date.....